Dear (Manager's Name),

I’m interested in enrolling in AusIMM’s [VALMIN Code Reporting short course](https://www.ausimm.com/courses/short-courses/valmin-code-reporting/), commencing <insert commencement date> and delivered online.

I believe it is essential I attend this course for my own professional development and career growth, and to assist my role in protecting our organization from risk with an in-depth understanding of the VALMIN Code, including its interpretation and appropriate application.

**AusIMM**

AusIMM is the peak body for people in the resources sector, offering outstanding professional development opportunities including world class mining conferences, leadership events and online courses.

**The course**

As you know, the VALMIN Code sets out requirements for the technical assessment and valuation of mineral assets and securities for independent expert reports and provides guidance for petroleum assets and securities.

This course provides the fundamentals and principles of appropriate Public Reporting of technical assessment and/or valuations of mining assets within the Australian regulatory framework, and is offers critical knowledge to assist me in keeping our business safe from the high reputational risks associated with incorrect public reporting on the value and future potential of mineral assets.

The course is delivered entirely online, so I can fit participation around my work commitments. The cost for the course is *(you can copy the relevant price from the table below, e.g. if you are an AusIMM member, select the member rate).*

|  |  |  |
| --- | --- | --- |
| Member  $1,429  Price inclusive of 10% GST | Non-member  $1,759  Price inclusive of 10% GST | Associate membership and enrolment bundle  $1,657.80  Price inclusive of 10% GST |

*With the below if you’re interested in taking up the bundle offer:*

The membership and course bundle offers an Associate AusIMM membership (for professionals with less than five years’ experience in the industry) and access to the course – for less than the cost of a non-member place in the course.

I look forward to your favourable consideration of this request.

Kind regards,

**Name**

**Title**